



BAYVIEW PRIMARY SCHOOL PROCEDURES BULLYING

RATIONALE

As part of its overall Safe School Policy Bayview School actively seeks to provide an environment that is safe from all forms of intimidation. Our Behaviour Management Policy, including Bullying Procedures, is underpinned by the Positive Behaviour for Learning Schoolwide (PB4L-SW) philosophy.

PURPOSE

To provide a comprehensive, universally understood definition of bullying behaviour and to outline strategies for all members of the school community to combat social, emotional, physical and all other forms of intimidation.

DEFINITION

Bayview has adopted the following definition of bullying:

*Bullying is **repeated** behaviour that intentionally hurts another person, physically or mentally.*

Bullying usually has three common features:

- » it is deliberate, hurtful behaviour
- » it is repeated often over a period of time
- » it is difficult for those being bullied to defend themselves

There are three main types of bullying:

- » **physical**; hitting, kicking, taking belongings
- » **verbal**; name-calling, insulting, racist remarks
- » **indirect**; spreading nasty stories, excluding from groups

GUIDELINES

- All members of the school have a responsibility to recognise bullying and to take action when they are aware of it happening.
- An anti-bullying programme will be run with each class every second year. This will be supported by school-wide messages on the issue and parent information forums.
- All staff should treat any report of bullying seriously and take action. A staff meeting will be held annually to discuss the issue and review strategies and remedial approaches.
- Staff should first listen to the student or students, and make such enquiries as may be necessary to clarify exactly what has been happening.
- The student(s) should be assured that they have acted correctly in reporting the bullying.
- The staff member should make a written summary of the information and pass it on to appropriate SLT member as appropriate.
- The emphasis must be on changing the behaviour of the bullying student(s), while providing support for the student(s) who has been harassed.
- The staff member should attempt to give advice on how to deal with any repeat incidents that may happen before the intimidation can be dealt with.
- Follow up should be discussed with the student. It is important that the SLT member checks later with both the student and the person to whom the information was sent.
- Behaviour modification sheets can be found in the following folder on the teachers drive [T:\Bayview Teachers' Centre\Behaviour Management\Behaviour Management Procedures \(PB4L\) 2015](T:\Bayview Teachers' Centre\Behaviour Management\Behaviour Management Procedures (PB4L) 2015)

PROCEDURES FLOW CHART

